

## **BASICS OF GRAMMAR**

*There are hundreds of grammar rules but the basics refer to sentence structure and parts of speech.*

### **THE SENTENCE**

#### **1. Letter**

*A symbol usually written or printed representing a speech sound and constituting a unit of an alphabet.*

*English alphabets A,B,C,D..... Y,Z are called letters.*

#### **2. Word**

*A word is a speech sound or combination of sounds or its representation in writing, that symbolizes and communicates a meaning.*

*When two or more than two letters are joined, they become a word. Go, God, Lie, Live etc.*

#### **3. Sentence**

*A sentence is a set of words that is complete in itself, typically containing a subject and predicate, conveying a statement, question, exclamation or command, and consisting of a main clause and sometimes one or more sub-ordinate clause.*

*A combination of words arranged in a meaningful way which gives a complete sense is called sentence.*

#### **4. Phrase**

*A phrase is a group of words that stand together as a single unit, typically as part of a clause or a sentence. A phrase does not contain a subject and verb and consequently cannot convey a complete thought.*

*A group of words giving a definite meaning but not the complete sense. It is a part of the sentence and helps in making a sentence.*

#### **5. Clause**

*A clause is a group of words that include a subject and a verb. A clause can be distinguished from a phrase which does not contain a subject and a verb (e.g in the afternoon, drinking from the bowl).*

*A group of words which requires another group of words to give a complete sense.*